

COSA NOSTRA STUDIO POLICIES TERMS AND CONDITIONS

General

- We reserve the right to refuse service to anyone at any time without explanation or reason.
- We do not allow tobacco, drugs or alcohol in the studio.
- Food and drink are not allowed inside the studio without prior approval.
- Please note that if any drugs, alcohol, or food is brought into the premises we will charge a non-refundable, non-negotiable \$450 fee. This fee will be in addition to the studio time payment and deposit.
- Clients are encouraged to park on Hollywood Way or surrounding areas as parking lot access is unavailable. If required, we can work to secure up to one parking spot on a case-by-case basis.
- We work hard to maintain professional and valuable services for our clients. Please let us know if you are unsatisfied with your experience and we will do our best to make it right.
- We appreciate your cooperation regarding our policies and look forward to offering you our creative space!

Payment

- Clients are required to book three hours of studio time at a minimum.
- We require a 50% deposit to hold your session. This deposit will be applied to your total payment. If we receive 48 hours or more notice, we will accommodate a reschedule and apply any existing payment to the new appointment.
- As noted, changes and/or cancellations require at least 48 hours of notice. Our scheduler will not allow you to cancel or change your session appointment after that point (you can still change or cancel the session via phone, email or text, but you will be charged). If you cancel within 2 days, you will lose 50% of the booking. If you cancel within 24 hours, you will lose 100% of the booking! No-shows will still be charged the full booking amount.
- Billing for the session begins from the start of your scheduled appointment, even if the client shows up late. The billable session will start at your scheduled time and may include set-up.
- We charge for setup time—if you plan on filming during your session (e.g. podcast, etc.) we require advanced notice and approval ahead of time. We suggest you book an additional hour to accommodate setup and cleanup of filming equipment

- A 10% monthly late fee will be applied on any remaining balance that goes unpaid past the due date.
- Full payment must be received prior to 24 hours before the session, or it will be canceled, and the deposit will be kept and non-transferable to another date.

Permissions

- Please make sure to save any projects prior to leaving the studio as we will not retain your work! We will delete any and all files on the computer after each session and they will not be recoverable.
- Cosa Nostra Studios is not responsible for any violation of copyright laws in regard to samples or other creative materials.
- Cosa Nostra Studios will not post or share any of your unreleased creative materials without prior consent.
- We recommend you compose a contract with any third-party partners (labels, engineers, etc.) that outlines all partners' rights to session materials you worked on at Cosa Nostra Studios.
- Should you need extra time than that of what was booked originally, you can request an extension at the studio's hourly rate. If there is a session scheduled after yours, your request will not be granted.
- Payment to any contracted engineer will be between said engineer and the client. We do not pay engineers on client behalf. Moreover, engineers who work for more than eight hours must be paid for 'time and a half' per California law.

Additional Services

- Your engineer will handle questions about your session and manage any troubleshooting hurdles.
- If you'd like consulting services for musical style, production or collaboration, we invite you to tap into our extensive network of professional artists, producers, engineers and more! Please contact us for any assistance with direction and inspiration.
- Any stakeholders involved in the composition, production or recording of work created in the studio must be fully credited. If you have any questions regarding split sheets and song ownership, please reach out to us.
- Cosa Nostra Studios is a multipurpose space that can be leveraged for a myriad of uses! Please reach out to us if you'd like to book our space for something other than recording or filming.

Security

- Any damages to the property and equipment caused by recklessness or incompetence of studio guest(s) will be at the expense of the client. We reserve the right to bill for any damages and compounding interest if payment continues to be deferred.
- Cosa Nostra Studios cannot be held accountable for external disturbances in regard to recording and mixing, including but not limited to construction, storms and other sonic disruption, as these are out of our control.
- In order to maintain a safe and professional environment for all Cosa Nostra Studios guests, we have 24/7 video surveillance throughout the space. Any recorded footage is exclusively used for internal security purposes. In the event of any accident, theft or damage, said footage will be used in court for evidence if necessary.

Signature

Date

Signature

Date

Signature

Date